**2021 High School Summer Internship Program Key Dates**

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| January – March 1, 2021 | County Divisions interested in hosting an intern develop Internship Plans |
| March 12, 2021 – March 25, 2021 | The Summer High School Internship position will be posted in NeoGov |
| March 26, 2021 – April 9, 2021 | Student applications reviewed and interviews scheduled |
| April 12, 2021 – April 16, 2021 | Interviews Conducted |
| April 19, 2021 – April 30, 2021 | Offers will be made to the selected candidates. The candidates will be asked to complete their New Hire paperwork during this time. |
| June 7, 2021 – June 8, 2021 | The Summer High School Interns will report to their assigned workplace to attend New Employee Online Orientation |
| July 16, 2021 | We plan to host a small celebratory Zoom party for the Summer High School Interns. At this event each Summer High School Intern will be asked to provide a brief presentation to share what they learned during this experience. |